



OFFICE OF CONGRESSMAN CARLOS GIMENEZ (FL-28)

Community Project Funding (CPF): FY25 Military Construction/Veterans Affairs

Return completed form and required documentation to: Andrew.Letsch@mail.house.gov

Due Date: March 15, 2024

Please format the subject line of your e-mail as follows:

FY2025 CPF Request – Subcommittee Name

EXAMPLE: FY2025 CPF Request – Interior

Each request must be submitted via a separate email.

Entity Requesting Funds:

Primary Point of Contact (name, email, phone number, organization address):

Project Priority (if requestor is submitting more than 1 project):

Short Description of the project:

Complete Description of Project, its desired outcome, and how it would benefit the Department of Defense (limit 1000 characters, including spaces):

Which Service is the project for?

Installation Name:

Project Name and Amount:

Each project request must be for fiscal year (FY) 2025 funds only and cannot be for multiyear funding. In addition, requested projects must meet the following criteria:

- Be included on an unfunded requirements/unfunded priorities list (UFR/UPL) from a military service or combatant command or the FY25-FY29 Future Years Defense Program (FYDP).
 - Projects suggested by an installation or unit commander will not be accepted.
- Have at least 35 percent of its design completed.
 - For projects that have not reached 35 percent design, planning and design funding can be requested.
- Able to be obligated in FY25.
- Submitted to the House Armed Services Committee (HASC) for inclusion in the FY25 National Defense Authorization Act or previously authorized.
- Have a DD Form 1391, which is DoD's justification for military construction projects. The Armed Services' Congressional Liaison Offices can help provide these documents.

DEPARTMENT OF DEFENSE

Construction and Unspecified Minor Construction – Active Components

Eligible Community Project Funding requests include both construction and unspecified minor military

construction projects for active components in the accounts listed below. An unspecified minor military construction project is a project that has an approved cost equal to or less than \$9,000,000.

Construction and Unspecified Minor Construction – Reserve Components

Eligible Community Project Funding requests include both construction and unspecified minor military construction projects for Reserve Components in the accounts listed below. An unspecified minor military construction project is a project that has an approved cost equal to or less than \$9,000,000. Note: Some Reserve Component projects require a State funding match. Requesting offices must determine whether the proposed project requires such a match and if so, confirm that the project has current State matching funds. The Committee will not waive match requirements.

Lists of Eligible Community Projects

The eligible lists of community projects are those that are submitted to Congress by the Secretary of Defense or his/her designee. Projects that only appear on a project list provided by a base commander, as opposed to the Secretary or his/her designee, will not be accepted. Such eligible lists include:

- Future Year Defense Program (FYDP) – FYDP is a projection of the forces, resources, and programs needed to support DoD operations over a five-year span. The FYDP is released simultaneously with the President’s budget request. The updated document listing projects eligible for FY 2025 will be obtainable after the FY 2025 full budget rollout, through the Under Secretary of Defense (Comptroller) website: <https://comptroller.defense.gov/Budget-Materials/>.
- Unfunded Requirements/Unfunded Priorities Lists (UFRs/UPLs) UFRs/UPLs are lists that each Service provides to Congress that identify priority projects that were not included in the President’s budget request. These lists must be approved by the Secretary of Defense. UFRs/UPLs become available to Congress within ten days of the President’s full budget release and can be found by contacting the Congressional Liaison Offices of the Armed Services.

For Community Project Funding requests for DoD Military Construction, you will need to answer supplemental questions in support of these requests specifically. The subcommittee specific questions and additional information required include:

- Which Service is the project for?
- State/territory where project is located.
- Installation Name.
- Project Name and Amount.
- Is the project on the FY25-FY29 FYDP? If so, which fiscal year?
- Is the project on a FY25 Service or Combatant Command unfunded requirements/unfunded priorities list (UFRs/UPLs)?
- Does the project have a DD Form 1391?
- If a Reserve Component project, does it require a State funding match?
- Is this project at or above 35% design complete?
- Can the project funds be obligated in FY25?
- Has a corresponding request been submitted to HASC for inclusion in the FY25 NDAA? If a project was previously authorized in a NDAA, please provide the fiscal year.